

ARNOLD SCHWARZENEGGER
GOVERNOR

MATTHEW R. BETTENHAUSEN
ACTING SECRETARY



EXHIBIT 1

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**CALIFORNIA EMERGENCY MANAGEMENT AGENCY
GRANTS DIVISION**

September 25, 2009

Ms. Susan Duenas
Oxnard Urban Area
800 S. Victoria
Ventura, CA 93009

RECEIVED
10/13/09

SUBJECT: NOTIFICATION OF SUBGRANTEE APPLICATION APPROVAL
FY 2009 Homeland Security Grant Program (HSGP)
Grant #2009-0019, Cal EMA ID# 111-95015
Subgrant Performance Period: September 25, 2009 to April 30, 2012

Dear Ms. Duenas:

The California Emergency Management Agency (Cal EMA) has approved your FY 09 Homeland Security Grant Program (HSGP) application in the amount of \$2,002,400. As of the date of this letter you may request reimbursement of eligible grant expenditures using the Cal EMA financial management forms workbook available at www.calema.ca.gov.

During the review process, a Cal EMA representative examined and evaluated your FY09 HSGP grant application. As a result of this review, some of your funded projects may have been assigned performance milestones shorter than the subgrant performance period, based in part on information provided in your application and submitted workbook. Performance milestones will be used by Cal EMA to both determine the appropriate date to disencumber funds awarded under this grant and re-direct them to other needs across the State and as indicators of performance and grant management capacity in future competitive grant applications.

<u>Performance Milestones:</u>	<u>Amount</u>	<u>Completion Date</u>
A CRITICAL INFRASTRUCTURE PROTECTION	\$300,000	10/30/10
B HAZ MAT RESPONSE	\$150,000	10/30/10
C PREPAREDNESS PLANNING	\$100,000	10/30/10
E PUBLIC HEALTH PREPAREDNESS	\$ 50,000	10/30/10
F UASI MANAGEMENT	\$ 25,000	10/30/10

Additionally, Aviation/Watercraft requests, Establish/Enhance Emergency Operations Center (EOC) projects, projects requiring EHP review at FEMA/DHS and sole source procurement requests will require additional approvals from Cal EMA. For that reason Project(s) A, B, D, and E, are not approved at this time, pending receipt of required supplemental documentation and/or approval from DHS. Subgrantees must obtain written approval for these activities **prior** to incurring any costs, in order to be reimbursed for any related costs under this grant. Subgrantees are required to obtain a performance bond for any

equipment item over \$250,000, or any vehicle, aviation, or watercraft (regardless of the cost) financed with homeland security dollars.

Following acceptance of this award, you must enter your grant information into the US Office of Grants and Training, Grant Reporting Tool (GRT), during the December 2009 Biannual Strategy Implementation Report (BSIR) period. The GRT can be accessed online at <https://www.reporting.odp.dhs.gov/>. Semi-annual performance reports must be prepared and submitted to Cal EMA via the GRT for the duration of the grant period or until all activities are completed and the grant is formally closed. Failure to submit performance reports could result in grant reduction, termination, or suspension.

As a reminder, the ODP Secure Portal will migrate to the Homeland Security Information Network (HSIN) on or about October 1, 2009. Portal access after September 14, 2009 will be restricted. Please reference FEMA Information Bulletin #317 for additional information.

This grant is subject to all policies and provisions of the Federal Single Audit Act of 1984 and the Single Audit Act Amendments of 1996. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to the State within 30 days upon receipt of an invoice from Cal EMA.

This year, your signature is required on this letter. Please sign and return the original to your Cal EMA program representative within ten days of receipt, and keep a copy for your files. For further assistance, please feel free to contact your Cal EMA program representative or the Grant Management Division at (916) 845-8510.

Sincerely,



MATTHEW BETTENHAUSEN
Director



Susan Duenas, Authorized Agent,
Oxnard Urban Area